

College of Food, Agricultural & Environmental Sciences
Staff Advisory Council Minutes
May 15, 2002 - Columbus OH

Present:

Helga Beke	Becky Hooper	Pat Patterson
Rita Bowers	Mabel Kirchner	Gabriella Pearse-Danker
Carol Bunn	Bill Koshar	Carol Poe
Cindy Crawford	Sandra Kuhn	Dave Scardena
Janice DiCarolis	Kathy Mohler	Michelle Spillan
Deb Gallagher	Christine Nielsen	Regina Vann

Absent:

Marjorie Dellinger	Barb LaMoreaux	Rebecca Wheelersburg
Jim Karcher	Dana Oleskiewicz	
Peggy Lambert	Mary Reedy	

1. Deb Gallagher called the meeting to order. The meeting was held in the Conference Room of the new Parker Food Science and Technology Building and was hosted by Michelle Spillan. Michelle's department provided the morning refreshments and lunch. Our thanks to Michelle!
2. The minutes of the March 20 meeting were distributed earlier to members via email. Bill Koshar moved we accept the minutes with a minor change, and Kathy Mohler seconded. Rita will make the necessary correction.
3. *Hidden Benefits Fair Report* - Christine Nielsen. She reported there was a great turnout for the event on April 11. There were 20 vendors and all of them had handouts for people who attended. She brought the new post-it notes with our logo that were distributed at the Fair and distributed them to committee members. The remainder of the notes will be handed out at events in which we participate. Thanks to Christine for coordinating this effort.
4. *Communications Report* - Janice DiCarolis. The listserv was updated through the ARMS system in March. Our web address appears on the promotional display. EnVision articles on the two new awards will be written. Deb received a letter from Dr. Moser that addressed the Communications Task Force Report, and she summarized his comments. Deb will distribute copies.
5. *Awards Report* - Regina Vann. Dr. L.H. Newcomb is selecting committee members for the Shirley Brooks-Jones Award. Regina will chair the committee. She distributed draft criteria and the nominating form. The listserv and EnVision will be utilized for publicity purposes. Any comments can be emailed to her.
6. *Break Out Sessions*. Task Forces met, brainstormed issues, and reported back to the committee.

Distance Issues - Christine Nielsen. She requested moving child care issues to the Balancing Work & Family Task Force. They are looking into health care questions. They plan to meet with USAC and perhaps work with them on the Educational Assistance Plan.

Career Advancement - Dave Scardena. Dave distributed a draft statement that was developed by the task force. He recommended that the College should form a Task Force to investigate what other institutions are doing to address the issue of career advancement. He will have a complete recommendation in June.

Work & Family - Michelle Spillan. They plan to work with USAC to develop appropriate work and family related resources for staff members. Bill Koshar will have the task force recommendation in June.

Espirit de Corps - Regina Vann. Her Task Force suggested working with small groups of staff in half-day sessions as a motivational event. There needs to be more opportunities for bringing staff together. They will explore the possibility of organizing a Columbus event for staff.

7. Next Meeting - June 21, OARDC - Wooster. Hosts: Barb LaMoreaux and Jim Karcher. A discussion followed regarding moving the meeting due to some scheduling conflicts.
8. Bill Koshar moved to adjourn the meeting, seconded by Gabriella Pearse-Danker. Michelle took several members of the committee on a tour of the building after the meeting adjourned.

Respectfully submitted,
Rita Bowers, Secretary/Treasurer